

FLOODPLAIN – GRADING PERMIT APPLICATION



PERMIT NUMBER:

APPLICATION DATE: _____

PROJECT NAME: _____

CONTRACTOR*: _____ (phone # _____)

*Contractor must complete a Utility Contractor Registration Form.

NAME OF PROPERTY OWNER: _____ (phone # _____)

ENGINEER: _____ (phone # _____)

ENGINEER'S FIRM: _____

NAME OF RESPONSIBLE PERSON ON SITE: _____
(phone # _____)

Description of Project:					
Street address					
Legal description	Lot -	Block -	Name of Plat -		
Name of impacted stream					
Total acres in tract		Number of acres in floodplain		Number of acres involve grading	
Percent (%) acres of floodplain impacted by grading					

Intended Use of Property:			
<i>Development permits and requirements</i>	Zoning change pending?	yes	no
	Has the property been plated?	yes	no
	Grading / Site Plan required and approved?	yes	no
	USACE 404 permit required and approved?	yes	no
	Stormwater pollution prevention plan submitted?	yes	no
	FEMA forms required?	yes	no
	City R.O.W. permits required and approved?	yes	no
	Two sets of tree mitigation, grading and SWPPP included?	yes	no

Pertinent Information*:			
<i>Site layout / Grading plans</i>	Existing / proposed floodplain & floodway data provided?	yes	no
	Existing and proposed elevations shown and labeled?	yes	no
	Environmental or historical impacts?	yes	no
	Correct scale, north arrow, and vicinity map provided?	yes	no
	Existing and proposed utilities shown and labeled?	yes	no
	City R.O.W. and easements shown and labeled?	yes	no
	FEMA FIRM panel number and zone type included?	yes	no

*See City of Cedar Hill's Design Manual, 902.04-902.09 for complete list of required information.

PERMIT CONDITIONS

PERMIT NUMBER

- Approval of hydrology & hydraulic analysis and engineering plans
- Contractor shall have engineering plans released for construction authorized by the City before and during construction.
- Adjacent adjoining property owners and downstream property owners shall not be adversely impacted by new flow rate, flow velocities, new flood elevations, erosion and sediment.
- Diversion of runoff shall not be allowed.
- Any adverse erosion and/or sediment impact along the perimeter of the project shall be resolved as soon as possible. Conditions and requirements set forth in the SWPP shall be adhered to.
- Public utilities shall be located and protected from damage by excavation or fill by the contractor.
- Trees designated to remain shall be marked with survey tape and protected as per City ordinance and mitigation/landscape plans.
- Foundations to buildings shall be elevated and subgrade compacted as specified. The building shall be flood proofed to withstand flood depths, pressures, velocities and erosion. The building shall have access to a public roadway and constructed per terms in the building permit.
- Equipment, storage containers, and portable sanitary facilities shall not be placed in a flood zone.
- Finish grading shall flow runoff away from buildings and vertical structures.
- Finish grading shall not impede or trap drainage from adjacent properties.
- Drainage shall flow towards a street, an established natural drainage ways or dedicated drainage easement.

I understand to comply with the City of Cedar Hill’s ordinances for floodplains and tree mitigation and protection. Trees shall not be removed until a tree survey has been conducted and approval by the city of Cedar Hill. Grading or the placement of fill shall not be performed until after this permit has been approved. All erosion control measures are installed per plans.

I, the undersigned, I will adhere to the conditions of this permit for this project and certify that the information provided herein is correct to the best of my knowledge.

Contractor’s Signature: _____ **Date:** _____

Printed Name: _____

Title: _____

Owner’s Signature: _____ **Date:** _____

Printed Name: _____

To be completed by City of Cedar Hill.

This permit is complete & accepted for construction by: _____ Date: _____

Engineering Notes:

Please provide a current certificate of insurance showing the City of Cedar Hill as the certificate holder.

Contractors # (issued by city) _____

Current insurance provided by U/C



UTILITY CONTRACTOR REGISTRATION

285 Uptown Blvd..2ND FL Cedar Hill, TX, 75104 972-291-5126 x 2853 Fax 972-291-7250

Please submit form to row@cedarhilltx.com

Date: _____

Name of Business _____

Mailing Address _____

Physical Address _____

City _____ State _____ Zip Code _____

Office# _____ Mobile# _____

Email (**required**) _____

Business Owner _____ Driver's License _____

Address _____

City _____ State _____ Zip Code _____

Individual Registering (if different from owner) _____

Driver's License _____ Phone Number _____

Address _____

City _____ State _____ Zip Code _____

I HAVE READ AND UNDERSTAND THE ATTACHED INFORMATION REGARDING PERMIT EXPIRATION AND WORK WITHOUT A PERMIT. I HAVE READ AND AGREE TO ABIDE BY THE ATTACHED ORDINANCE REGULATING THE CONDUCT OF CONTRACTORS, AND I AFFIRM THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Print Name _____

Signature _____ Date _____